



CITY OF NORTH MYRTLE BEACH
ROOFING LETTER

Revision Date 02.13.23

TO BE COMPLETED BY CONTRACTOR OR OWNER/BUILDER:

Form should be uploaded to Building Permit file through our online permitting portal.

Date

Permit Number

Address of Work

Check applicable box or boxes:

- ROOFING LETTER-SHINGLES:** As the contractor or owner/builder, I state that the shingles were installed per manufacturer's specifications for high wind resistance.
- SHEATHING LETTER:** As the contractor or owner/builder, I state that the sheathing was installed per applicable Building Code.
- ROOFING LETTER-METAL ROOF:** As the contractor or owner/builder, I state that the metal roof was installed per manufacturer's specifications or per Code.
- ROOFING LETTER-TPO ROOF:** As the contractor or owner/builder, I state that the TPO roof was installed per Engineered Plans or per manufacturer's specifications and the 2009 International Energy Conservation Code for R-Values.
- ROOFING LETTER-ROOF TOP SOLAR PANELS:** As the contractor or owner/builder, I state that the solar panels were installed per manufacturer's specifications or per Code.

Printed Name

Signature